



Job opportunity | Senior Multifamily Loan Portfolio Manager

The Massachusetts Housing Partnership (MHP), a non-profit public agency, is a national leader in affordable housing finance and a primary lender in Massachusetts for the financing of affordable and mixed-income rental housing. MHP has over \$1.2 billion in credit lines from Massachusetts banks and is an approved Fannie Mae affordable multifamily lender and an FHA Risk-Sharing Program and MAP lender. MHP-financed properties include mixed-income developments for families, single-room occupancy housing, assisted living and other facilities serving the elderly, and properties serving special needs populations. MHP's borrowers range from small non-profit and for-profit developers to some of the largest and most sophisticated developers in the Northeast.

At MHP, we celebrate diversity and are committed to creating an inclusive environment for all employees.

We are seeking a **Senior Multifamily Loan Portfolio Manager** who will be responsible for proactively managing a complex portfolio of real estate loans on multifamily properties in Massachusetts. This position would be ideal for a commercial real estate lender, asset manager, property manager, or loan administrator who has a desire to work in a mission-driven non-profit organization as part of a dedicated team of real estate professionals in MHP's Portfolio Management Team. This is an excellent opportunity for a skilled real estate professional who is interested in affordable housing and multifamily real estate.

Specific responsibilities will include: managing MHP's relationships with borrowers, conducting credit reviews and site inspections, addressing project operating performance and payment issues, preparing workout, collection and refinance plans, and mentoring junior staff members in the administration of assigned loans. Applicants must be self-starters with excellent organizational, communications, and computer skills.

Applicants must have a minimum 7-10+ years' progressive experience in lending, asset management, or property management.

Qualifications include: Specific experience relating to financing and/or operation of multifamily properties required. Ability to analyze complex projects (risk, cost/benefit, quantitative and strategic fit). Experience with tax-exempt bond financing, FHA's Multifamily Programs, Fannie Mae, low income housing tax credits, or other affordable housing programs a plus. Strong computer skills required, including spreadsheet modeling, word processing, and experience with complex data systems. Familiarity with loan servicing software a plus. Bachelor's degree in finance, accounting or related field, or equivalent experience. Demonstrated skill in business writing. Excellent interpersonal skills required, including the ability to work well in a small team environment and to effectively manage relationships with MHP's borrowers. Ability to manage multiple priorities and meet deadlines while maintaining consistently high quality work. A valid driver's license, or the ability to acquire one, and the ability to manage in-state travel.

Salary is commensurate with experience. MHP provides a comprehensive benefits package including health, life, dental, and disability insurance, flexible spending accounts, a public transportation benefit, educational assistance, paid time off and family leave, flexible work schedule and a fully vested employer-matched retirement plan. This is an excellent opportunity to work with a dedicated, creative and passionate team.

To apply: Please send a cover letter (required) and resume to MHP, Human Resources Director: mhphr@mhp.net website: www.mhp.net

MHP is committed to creating a diverse and inclusive workplace and is proud to be an equal opportunity, affirmative action employer. All decisions are based on business needs, job requirements and individual qualifications without regard to race, religion, color, national origin, gender, sexual orientation, gender identity, gender expression, age, past or present military service, status as an individual with a disability, or any other legally protected characteristics. MHP is committed to compliance with all fair employment practices regarding citizenship and immigration status. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions.