

About the Boston Cyclists Union

The mission of the Boston Cyclists Union (BCU) is to transform the streets of greater Boston into equitable and inviting people-centered spaces affording access and connection for every body. We accomplish this through organizing, advocacy, public actions, and holding city and state agencies accountable to build out the network of safe, protected bike infrastructure.

We envision a Greater Boston where people, especially those of color, elders, youth, female-identified people and those who have historically been most vulnerable can safely ride for transportation and leisure on a network of connected, low-stress and physically separated infrastructure year round. As a result, residents are healthier, cities greener with less pollution from motor vehicles, and traffic congestion eased as more and more opt for biking to reach their destinations. Residents, especially people of color and low income individuals whose opinions have historically been left out of planning processes, participate in the planning of their neighborhoods.

About the Position

The part-time Community Organizer will focus on building support for the completion of Boston's downtown bike network, including facilitating meetings with a group of volunteers to execute the campaign. They will also take lead roles in collaborating with partner organizations and our Activist Group to increase BCU's *I Bike, I Vote* voter education and outreach work leading up to the 2021 elections, as well as other policy campaigns at the city and state level. The Community Organizer will also work with other staff to coordinate pop-up events and outreach throughout the year. Depending on the course of COVID-19, the organizer will also have to be creative with virtual events, meetings and outreach.

The Community Organizer will report to the Director of Organizing. The Organizer will work closely with the Director of Organizing on campaign strategy and execution, leadership development, and campaign coordination. The Community Organizer will also work with the BCU's other Community Organizer, Communications Director, interns and members.

Responsibilities:

- Plan and execute campaigns to complete missing links in the bike network in downtown Boston
- Recruit and support a team of volunteers in the downtown area including training them in outreach, campaign strategy, storytelling and other organizing skills
- Maintain existing and build new relationships with neighborhood, civic and business associations, CDCs, grassroots organizing groups, local businesses and other groups/institutions/community leaders especially in the Downtown/Beacon Hill/Back Bay/South End/Chinatown neighborhoods
- Research, plan and help implement other policy campaigns at the city and state level
- Expand BCU's efforts to inform Boston residents about 2021 municipal elections and where candidates stand on transportation, bike network and road safety issues through the development of voter forums, voter guides and other in-person and online tools (often with partner organizations)
- Collaborate with BCU staff members to put on larger events and smaller pop-ups that will build

BCU visibility, membership and community

- Track volunteer and member participation in our Every Action database

Desired qualifications:

- Commitment to the Boston Cyclists Union mission, vision and values
- Two years of experience working as a community organizer (in any field)
- Existing relationships with community organizations, neighborhood associations, CDCs, businesses in Boston, especially in the Downtown/Beacon Hill/Back Bay/South End/Chinatown neighborhoods
- Proven ability to conduct outreach and engage people in taking action to create change
- Commitment to building diverse and inclusive spaces
- Ability to problem solve and take initiative
- Willingness and ability to work evenings and weekends
- Desire to work as part of a team, including group reflection, receiving and giving feedback and honoring the strengths/passions of all team members
- Excellent communicator verbal and written with people from diverse backgrounds
- Comfort with and ability to use online platforms and technology such as google docs and google sheets, Zoom, and Facebook/Instagram/Twitter.
- Bilingual in Mandarin, Cantonese, or Spanish a plus but not required

Salary and benefits

Salary is \$20-25/hour commensurate with experience. This is a part-time, temporary position that is funded for one year at approximately 20-25 hours per week, with the possibility of growing into a full-time, permanent position depending on organizational budget. Benefits include a retirement plan with employer match after 6 months, paid vacation between Christmas Eve and New Years, 5 paid personal days, reimbursement for cell phone use, and a commitment to training and professional development opportunities. During COVID staff are working from home with an allowance; post COVID there is flexibility for a mix of working in the office and from home if desired.

How to Apply

Please send a cover letter and resume to jobs@bostoncyclistsunion.org. Please include "Part-time Community Organizer, YOUR NAME" in the subject line of the email. In your email, please mention **where you saw the job advertised**. Applications will have preference that are received by February 10, 2021. LGBTQI and BIPOC (Black, Indigenous, and people of color) are strongly encouraged to apply.

The Boston Cyclists Union is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, age, religion, gender identification, disability status, sexual orientation or political orientation.