

Mass Alliance of HUD Tenants

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July 2, 2021

Job Description: Asst to Director/Tenant Organizing and Civic Engagement

The Massachusetts Alliance of HUD Tenants (MAHT), a tenant-controlled alliance of resident organizations in HUD and MassHousing subsidized housing, seeks an experienced organizer committed to tenant empowerment to serve as an Assistant to Director/Tenant Organizing and Civic Engagement. Founded in 1983, MAHT has saved and improved more than 12,600 apartments at risk of conversion to market rents, as permanently affordable housing, including 1,400 in resident-controlled ownership, through tenant organizing, one building at a time. MAHT is the oldest and most accomplished local HUD tenants union nationwide.

MAHT also staffs the National Alliance of HUD Tenants (NAHT), the only nationwide tenants' union in the US. NAHT is governed by a separate, elected all-tenant Board. NAHT's national Network has met biweekly since 1995 and sponsors an annual Conference in Washington, DC, to represent HUD tenants with HUD, Congress, and other national organizations.

MAHT and NAHT have pioneered creative, progressive housing policies at the local, citywide, statewide, national and global levels, by mobilizing tenants to Save Our Homes. We are looking for full or part-time staff to help build MAHT and NAHT's tenant union membership, power, and effectiveness and to sustain both organizations for the long haul.

Responsibilities Include:

Coordinate tenant organizing and outreach efforts:

- ▶ Assist tenants in organizing successful tenant groups and campaigns at the building level to save and improve federally-assisted multifamily housing
- ▶ Help tenants negotiate with owners and agencies to obtain repairs, services and affordable rents
- ▶ Coordinate door-knocking drives to build tenant power
- ▶ Assist with preparation of fliers, minutes, fact sheets, newsletters and other materials
- ▶ Help raise funds for MAHT tenants to participate in NAHT conference, coordinate MAHT delegation

Help supervise VISTA Volunteer and Social Work Intern

- ▶ Help recruit, train and supervise MAHT Safe & Healthy Homes VISTA Volunteer for tenant organizing drives at Georgetowne Homes and other developments
- ▶ Help supervise Social Work intern (part-time, starts September) in organizing campaigns

Coordinate MAHT Civic Engagement team (July-November):

- ▶ Coordinate MAHT's Civic Engagement Team in Southwest Boston and Lower Roxbury
- ▶ Nonpartisan Voter Registration, Education and Mobilization (VREM) to Build Tenant Voting Power & Organization using Voter Action Network (VAN)
- ▶ Liaison with Mass Voter Table and Mass Vote to build power of the Rising Massachusetts Electorate

Qualifications

Commitment to social change and empowerment of lower income people

Experience using Voter Action Network (VAN) database and coordinating VAN teams

At least two years organizing and training experience in low income communities and communities of color, preferably in the housing field,

Experience in planning and conducting meetings, organizing campaigns, strategies

Experience in organizing large events, direct actions and/or lobby campaigns
Experience and/or ability to supervise and train VISTA Volunteer and volunteer interns
Knowledge of federally-assisted housing issues or ability to learn
Flexibility, ability to work with small office team, adjusting to fast-paced, multi-tasking environment
Strong administrative experience/skills
Excellent verbal, written and interpersonal communication skills
Strong computer skills
Availability to work evenings and weekends, ability to handle flexible work schedule
Ability and willingness to travel; access to a car is very helpful
Bi-lingual capacity (Spanish, Creole, Russian, Vietnamese and/or Chinese) helpful

Reports to: MAHT Director Michael Kane

Supervises: VISTA Volunteer, Social Work intern, part-time Civic Engagement team each fall

Looking for at least a two year commitment

Salary: \$45,000 to \$55,000, depending on experience, for FTE employment; less for P-T

Benefits: 2/3 health and dental insurance; two weeks paid vacation first year, more thereafter

MAHT is an affirmative action, equal opportunity employer. People of color and residents of multifamily HUD housing are encouraged to apply.

Please e-mail your resume and cover letter by July 9, 2021 to maht@saveourhomes.org and we will be in touch with you for an interview.