



LAND ACQUISITION & FARM DEVELOPMENT MANAGER (PART-TIME)

Hours: Half-time (25 hours/week, semi-flexible scheduling)

Location: Fowler Clark Epstein Farm, Mattapan (some remote work possible)

Application Deadline: December 31, 2023, 5pm EST

Compensation: \$35-50/hour depending on experience

[Boston Farms Community Land Trust](#) is seeking a diligent, driven, self-directed, highly organized manager to oversee the identification, acquisition, and development of urban farm sites in Mattapan, Dorchester, and Roxbury.

RESPONSIBILITIES

- Identify potential farmsites in collaboration with prospective farmers, neighborhood residents/associations, and Boston Farms staff
- Co-chair the Acquisition & Development Committee of our board with a board member to promote the acquisition and development of farmsites throughout our services areas by co-leading the community input process on major development projects; streamlining design acquisition and development processes, and originating and co-sponsoring community charrettes as needed.
- Outreach to and work with neighborhood associations to determine and integrate desired outcomes
- Conduct the legal, governmental, and community engagement processes of site acquisition
- Manage the development of farmsites, including designing in accordance with zoning and building regulations, development and management of project budgets, hiring and managing of contractors
- Raise funds from designated sources to finance farmsite acquisition and development

REQUIREMENTS

- 3-5 years of experience in land development, real estate development, construction management, or related work
- Skilled project manager with the ability to manage up to 6 acquisition and development projects
- Experience in budgeting and accounting
- Strong organization, communication, and community relations skills
- Comfort with Google Docs, Microsoft Word/Excel, or equivalent platforms
- **Preferences:** Knowledge of zoning, urban design, and building regulations; Experience with community/neighborhood engagement; Experience with fundraising and public support; Familiarity with farming, gardening, or landscape management; Strong familiarity with Boston neighborhoods; Live close to our sites in Mattapan, Dorchester, and Roxbury; Use of your own vehicle
- **Key Characteristics:** driven, self-motivated, self-directed, eager to learn, personable, diligent, flexible

ABOUT BOSTON FARMS COMMUNITY LAND TRUST

[Boston Farms](#) is a Black-led community land development and management nonprofit. We build and protect urban farms across the neighborhoods of Roxbury, Dorchester, and Mattapan, making our farms accessible to Black and Brown neighborhood farmers and supporting their success. We own 5 sites and will expand further over the coming years. In early 2020, the board adopted a [3-Year Strategic Plan \(2020-22\)](#).

To Apply: Please be sure to read this posting thoroughly.

Please be sure to read this posting thoroughly. If interested, please email your cover letter and resume to jobs@bostonfarms.org with the subject line ' Land Acquisition & Farm Development Manager Application'. Submission of a development or design portfolio is not required by highly encouraged. We welcome diverse candidates and residents of our neighborhoods of Mattapan, Dorchester, and Roxbury.