

The Hadley Housing Authority is seeking an experienced, part time (16 hrs. a week) Executive Director who is interested in working with individuals and families that may include the elderly, disabled or the economically disadvantaged.

The Authority manages 52 state-aided public housing units. The Executive Director reports directly to the Board of Commissioners. We are a Board who encourages diverse applicants to apply. The salary range is in accordance with the EOHLC Executive Director Salary Calculation Worksheet.

Minimum Requirements:

Two years' experience in public or private housing, community development, public or non-profit administration, social services or related fields, knowledge of principles and practices of housing management, finances, maintenance systems and experience overseeing staff employees etc. A Certified Property Manager or similar classification as an MPHA of a EOHLC approved MA Public Housing Administrator certificated program is desirable or must be obtained within one year. Two years' full-time post -secondary education in a related field may substitute for up to one year of experience. Candidates should possess strong management and organizational skills, a willingness to work with people of various socio-economic backgrounds, and the ability to communicate clearly and with empathy and respect for the population you will be service. To apply in confidence, submit a cover letter and resume to: dsmoskin@gmail.com

The deadline for applications is January 19, 2024