

JOB POSTING: Farm Development Manager (half-time)

[Boston Farms Community Land Trust](#) is seeking a diligent, driven, self-directed manager to oversee the identification, acquisition, and development of urban farm sites in Mattapan, Dorchester, and Roxbury.

Hours: Half-time (20 hours/week, semi-flexible scheduling)

Location: Fowler Clark Epstein Farm, 487 Norfolk St, Mattapan (*some remote work possible, particularly during the pandemic*)

Start Date: March 1, 2021

Compensation: \$30-45/hour depending on experience, plus part-time-equivalent vacation benefits

Responsibilities:

- Identify potential farmsites in collaboration with prospective farmers, neighborhood residents/associations, government officials, and Boston Farms staff
- Outreach to and work with neighborhood associations to determine and integrate desired outcomes
- Conduct the legal, governmental, and community engagement processes of site acquisition
- Manage the development of farmsites, including design in accordance with zoning and building regulations, development and management of project budgets, hiring and managing of contractors
- Raise funds from designated sources to finance farmsite acquisition and development

Requirements:

- Experience in land development, real estate development, construction management, or related work
- Experience in project management, budgeting, and accounting
- Strong organization, communication, and community relations skills
- Comfort with Google Docs, Microsoft Word/Excel, or equivalent platforms
- *Preferences:* Knowledge of zoning, urban design, and building regulations; Experience with community/neighborhood engagement; Experience with fundraising and public support; Familiarity with farming, gardening, or landscape management; Strong familiarity with Boston neighborhoods; Live close to our sites in Mattapan, Dorchester, and Roxbury; Use of your own vehicle
- *Key Characteristics:* driven, self-directed, eager to learn, patient, personable, diligent, attentive to detail

About the Boston Farms Community Land Trust:

Boston Farms (bostonfarms.org) is a nonprofit, community land development and management organization. We build and protect urban farms across the neighborhoods of Roxbury, Dorchester, and Mattapan, making our farms accessible to Black and Brown neighborhood farmers and supporting their success. As a community land trust, we are structured to enact local and collective control of land. We own [5 sites](#) (4 are operational farms, and 1 will be developed in 2021), with plans to expand further over the coming years. In early 2020, the board adopted a [3-Year Strategic Plan \(2020-22\)](#), and in early 2021 the board will complete an Acquisitions & Development Plan. To date, Boston Farms has been led by its volunteer Board President, half-time paid Community Property Manager (hired November 2019), and an engaged 12-person Board, along with part-time farm development support, part-time grant writing support, and part-time administrative support. In 2021, we will also hire a half-time Executive Director.

Please note: While our 2 open positions are framed separately as half-time roles, we also welcome applicants interested in a full-time role serving as both the [Executive Director](#) and Farm Development Manager.

To Apply: Please be sure to read this posting thoroughly. If interested, please email your cover letter and resume to Dave Madan at info@bostonfarms.org, with the subject line 'Boston Farms FDM Application'. We welcome diverse candidates and residents of our neighborhoods of Mattapan, Dorchester, and Roxbury.