

EXECUTIVE DIRECTOR  
ADVERTISEMENT

The Warren Housing authority seeks an experienced housing administrator for leadership and management of its programs, properties, and contracts. The Warren Housing Authority owns and operates 60 units of state-aided elderly/handicapped public housing, 4 units of state-aided family housing, 11 MRVP, 6 section 8 new construction units and 66 HCV currently administrated through a third party.

Minimum Requirements: A minimum of two years' experience in housing management, community development, public administration, or a closely related field. Knowledge of the principles and practices of housing management, finances, and maintenance systems in public and private housing. Excellent written and verbal communication skills required. Knowledge of laws regulating State housing programs. Experience working with people of various socio-economic backgrounds. Must be bondable. Certification as a Public Housing Manager from HUD/DHCD approved organization is desired or obtained within one year of employment.

The salary range is up to \$62,775.00 depending on experience and certifications and in accordance with the DHCD Executive Director Salary Schedule/Calculation worksheet. The work week is 26 hrs. Per week with full benefits.

To apply in confidence, please submit cover letter and resume to [townadministrator@warren-ma.gov](mailto:townadministrator@warren-ma.gov).

With "Warren E.D. position" in the subject line. A full job description is available upon request at this same email address. DIVERSE APPLICANTS ARE ENCOURAGE TO APPLY.

The deadline for resumes is September 25, 2022, by 4pm. Late applications will not be accepted. The warren Housing Authority is an E.O.E.

