

EXECUTIVE DIRECTOR

The Milford Housing Authority is seeking highly qualified and experienced applicants for the position of Executive Director. The Executive Director is responsible for the management of 288 state public housing units, 50 MRVP vouchers, 65 federal public housing units and 567 Housing Choice Vouchers, as well as a Management Agreement with a small housing authority which includes a public water supply. The candidate must have a considerable knowledge of both MA Department of Housing and Community Development requirements and the US Dept of Housing and Urban Development regulations and procedures. Qualifications include: 1. Six years' experience in public housing, community development or in another closely related field that demonstrates strong management and organizational skills. The preferred candidate must have demonstrated ability to successfully manage a staff of nine or more for at least three years. 2. Working knowledge of fiscal management, including procurement, maintenance systems, construction, personnel, and administrative management systems in public or private housing. A working knowledge of local, state, and federal governmental procedures and regulations as they relate to housing construction and the management of local housing operations is preferred, but not required and may be substituted with high-level experience in a closely related field. 3. Excellent written and oral communication skills, proven leadership ability, and skills necessary to effectively communicate with local officials, boards, residents, and regulatory agencies. 4. Possess a Public Housing Manager certification from an accredited organization as recognized by HUD or DHCD. 5. Demonstrate sensitivity to the problems and concerns of resident groups and the needs of people of various socio-economic backgrounds. 6. A bachelor's degree may substitute for up to two years of experience. Bilingual skills a plus. The successful candidate must be bondable. Salary is commensurate with experience and education and will include excellent benefits. The salary range is \$120,000 to \$143,000. Diverse applicants are encouraged to apply. Submit a cover letter and resume to Executive Director Search at resumes@milfordhousing.org. The deadline for receipt of applications is January 23, 2023. The Milford Housing Authority is an Equal Opportunity Employer.