BROOKLINE COMMUNITY DEVELOPMENT CORPORATION
SENIOR ORGANIZER

JOB ANNOUNCEMENT

July 21, 2023

About the Organization: The Brookline Community Development Corporation (BCDC) is a Brookline-based, non-profit community development corporation that is in the midst of growth and transformation. A refounding of the organization has occurred over the last two years at the same time as the constituency for affordable and progressive housing policies has mobilized in the broader community. Over half of Brookline households are renters and half of them are cost-burdened by their rent. We seek to make the voices of Brookline’s renters heard loudly and clearly.

The Brookline CDC is now led by a board of directors that includes three residents of public housing. A majority of the ten-member board are people of color and Brookline CDC is working to increase the voices of both renters and people of color in decisions that impact their lives. You can learn more about the BCDC at our website: https://brooklinecdc.com/.

The position: Brookline CDC is seeking a Senior organizer. We are seeking an experienced organizer that can deepen our work organizing Brookline’s low and moderate-income renters and increasing the voices of renters in the decisions that affect their lives.

Responsibilities: The Senior Organizer will organize low and moderate-income tenants, including tenants in Brookline Housing Authority (BHA) and Section 8 housing that face poor conditions and/or risk displacement. The organizer will do building outreach and education and support the organizing of tenant associations where feasible to win better housing conditions, address landlord harassment, stabilize their housing, and promote safety net services.

Working with partner organizations including legal service agencies, the Senior Organizer will work to build support for policies at the local and state level that can improve the lives of Brookline renters and expand housing opportunities.

The Senior Organizer will also provide one-on-one advocacy for tenants and/or refer tenants for services, as needed. The Senior Organizer must be available some evenings to undertake outreach and organizing efforts.

Duties Include:

- Undertaking and leading volunteer tenant outreach in multi-family properties that are facing poor conditions where tenants are at risk of displacement to engage and organize tenants.
- Facilitating tenant association meetings in buildings and developments.
- Creating partnerships with other local social and economic justice and safety net organizations to establish coordinated and consistent services to meet basic needs and improve residents’ quality of life.
• Training and managing a small team of paid tenant leaders to take active roles in the organizing and outreach.
• Mobilizing tenants in Brookline to take active roles in the local, regional, and state-wide campaigns.
• Produce tenant materials for outreach, education, and advocacy.
• Providing one-on-one advocacy for tenants in multi-family properties that are facing poor conditions or are at risk of eviction/displacement.
• Inputting data and maintaining case files accurately and timely as required and contract and grant reporting.
• Participating in regular office meetings, training, and board meetings.
• The position will report to the interim executive director until a permanent executive director is hired.
• Other responsibilities as assigned.

Qualifications:

• Minimum of two years of experience working in coalition on a campaign or campaigns that emphasize community organizing and base-building is a plus.
• Minimum of one year of experience in tenant organizing, tenant advocacy, and/or eviction prevention.
• Some experience maintaining an active caseload.
• Knowledge of Massachusetts tenant-landlord law a plus.
• Excellent interpersonal and problem-solving skills, including measurement and evaluation.
• Enthusiasm and respect for racial, ethnic, and economic diversity.
• Experience working with low-income populations is required.
• Strong writing, data management, administrative and computer skills required (Google Docs, Word, Excel, PowerPoint).
• Demonstrated appreciation for the link between individual advocacy and community organizing.
• Bi-lingual in English and Russian, Mandarin, Cantonese, or Spanish preferred.
• Commitment to BCDC’s mission of economic and social justice.

Compensation:  Competitive compensation with a range of $60,000 to $70,000 annual salary depending on experience. Benefits include 75% of health insurance costs.

To Apply: E-mail a cover letter and resume, with “BCDC Organizing position” in the subject line to bvanmeter423@gmail.com by September 1, 2023. Please, no phone calls.

Women and people of color and local residents are strongly encouraged to apply. BCDC is an equal-opportunity employer.