

MIDAS

Building wealth in Massachusetts' low-income communities

320 Washington St., 3rd Floor Brighton, MA 02135
Ph. 617.787.3874 • Fax 617.787.0425 • www.MassAssets.org

Founded in 1999, The Midas Collaborative is a state-wide collaborative of 29 non-profit organizations that help low-income working residents of Massachusetts build assets and achieve greater economic stability. Midas works both to promote asset-building public policies, and to enhance programs administered by its member organizations.

Midas seeks an Asset Development Program Manager to:

- 1) Manage a state-of-the art delivery system for Individual Development Account (IDA) program for Massachusetts.
 - Manage relations with non-profit, community-based partner organizations and funders,
 - Work with financial institutions to manage IDA accounts,
 - Manage technological interface between banks, participants, and Midas member organizations,
 - Evaluate and provide technical assistance to programs.
- 2) Support Midas's expansion in providing other services to non-profits in asset development.
 - Provide administrative assistance to the efforts,
 - Maintain websites: www.MassAssets.org and www.MassSaves.org,
 - Research materials on related efforts.

Strong skills needed in maintaining fiscal systems, problem-solving, communication, meeting deadlines, and providing technical assistance. Familiarity with IDAs a plus.

Computer skills: MS Word, Power Point required. Intermediate to advanced level in Excel and Access required. Website editing with Contribute a plus.

A warm and enjoyable work environment. Salary commensurate with experience. Generous benefits. Midas is an equal opportunity employer.

Please send résumé via mail or email to:
Midas Manager Search, The Midas Collaborative
320 Washington St. Third Floor Brighton, MA 02135
mmiley@MassAssets.org
4/11/08